

THE JACKET
STUDENT HANDBOOK
2023-2024



Ms. Amara Alexander
Principal

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One Family...One Destiny!



2023-2024 Bell Schedule

Standard

Students enter building		6:40a - 7:05a
Morning Meeting		7:08a - 7:30a
1 st Block		7:30a - 8:30a
2 nd Block		8:33a - 9:48a
3 rd Block		9:51a - 11:36a
	1st Lunch (6th)	10:00a - 10:25a
	2nd Lunch (8th)	10:35a - 11:00a
	3rd Lunch (7th)	11:11a - 11:36a
4 th Block		11:39a - 12:54p
5 th Block		12:57p - 2:15p

Activity Schedule

Students enter building		6:40a - 7:05a
Morning Meeting		7:08a - 7:30a
1 st Block		7:30a - 8:15a
2 nd Block		8:18a - 9:18a
3 rd Block		9:21a - 10:21a
4 th Block		9:21a - 10:21a
	1st Lunch (6th)	10:24a - 10:49a
	2nd Lunch (8th)	10:55a - 11:20a
	3rd Lunch (7th)	11:25a - 11:50a
5 th Block		11:53a - 12:53p
Activity		1:00p - 2:15p

2-hour Delay

Students enter building		8:40a - 9:05a
Morning Meeting		9:08a - 9:30a
1 st Block		9:30a - 10:10a
2 nd Block		10:04a - 11:39a
	1st Lunch (6th)	10:14a - 10:34a
	2nd Lunch (8th)	10:40a - 11:05a
	3rd Lunch (7th)	11:11a - 11:39a
3 rd Block		11:39a - 12:29p
4 th block		12:33p - 1:23p
5 th block		1:27p - 2:15p

GRADES

The grading formula for each nine-week's grade is as follows:

- a. 40% Daily Classwork/Homework (no more than 10%)
- b. 40% Performance and/or Assessments Tasks
- c. 20% Exams

GRADING SCALE (HCS grading page has the following percent scale)

<u>Letter Grade</u>	<u>Percent Scale</u>
A	90-100
B	80-89
C	70-79
D	60-69
F	59

ZERO TOLERANCE OFFENSES

The following violations occurring on school property, on a school bus, or at a school-sponsored event will result in a suspension of at least one calendar year.

1. Possession of a Firearm, Explosive or Incendiary, or Poison Gas device
2. Striking a School Employee or School Resource Officer
3. Unlawfully possessing any controlled substance or drug

CELL PHONES AND ELECTRONIC DEVICES

1. Cell phones should be turned off/silent during the school day. Any electronic device, including cell phones, that is seen whether being used or not, will be confiscated and turned in to the Welcome Center (Ms. Scott).
2. Should a student become disagreeable, uncooperative or belligerent, the device may be confiscated for the school year. Confiscation is in accordance with the TENNESSEE STATE LAW, TCA 49-6-4214.
3. Cell Phone Confiscation Time Periods:
 - 1st Offense:** If a parent is unable to pick up the phone, the school holds for three days
 - 2nd Offense:** Refer to [COAB](#)
 - 3rd Offense:** Refer to [COAB](#)
 - 4th - 10th Offense:** Refer to [COAB](#)

"If we see it, hear it... you lose it."

TARDY POLICY

It is imperative that your child is at school every day by 7:00 am to hear important announcements and report to 1st block on time. Students must report timely to each block to avoid loss of instructional time. It is our mission to serve our students for the full 7.5 hours each day so that we may better prepare them for high school, college and/or career.

1st Tardy - Warning/Parent Phone Call for support

2nd Tardy - Parent Phone Call for support

3rd Tardy - 30-minute detention (Parent Phone Call for approval)

4th Tardy - 1-hour detention (Parent Phone Call for approval)

5th Tardy - Referral to Truancy Officer

STUDENT DRESS CODE - MUST BE IN DRESS CODE ONCE IN THE BUILDING

The OKMS dress code encourages an atmosphere of order, discipline, and safety which is essential to providing quality education. Dress and grooming must be modest, clean, and decent, not seeking to draw attention to the individual, and not distracting from learning. It is the student's and parent's/guardian's responsibility to ensure that students arrive at school in compliance with the dress code.

SHIRTS

- 6th grade – Solid Black polo collared shirts or approved OKMS T-Shirt
- 7th Grade – Solid Gold/Yellow polo style collared shirts or approved OKMS T-Shirt
- 8th Grade – Solid White/Gray polo style collared shirts or approved OKMS T-Shirt
- * Shirts must be worn tucked into bottoms
- * Print or logo on shirts restricted to credit card-size brand name or logo
- * **Prohibited:** Hoodies, shirts that are too tight, too short to cover midriff or revealing of cleavage

SLACKS/PANTS

- Khaki or black chino/dockers style pants (**no denim**), **knee-length** shorts may be worn
- Pants must be worn at the waist (no sagging)
- Slacks/pants to be in good repair; no frayed edges, holes, the appearance of holes, rips, or tears
- * **Prohibited:** Dresses, skirts, jeans, nylon wind suits, sweat pants, overalls, jogging pants, jeggings, leggings, tights, pajama pants, etc

BELTS/HEADBANDS

- Belts must be black, brown (standard belt color), yellow, clear, or white only
- Headbands must be black, brown, yellow, clear, or white, elastic, and solid in color

SHOES/SOCKS

- Athletic or casual dress shoes only
- Only closed-toe shoes and shoes with a strap around the ankle are allowed at school
- The only sock colors worn at OKMS are black, yellow, and white. **No Exceptions**
- * **Prohibited:** Crocs, Skele-Toes, houseshoes, slippers, open-toed shoes, flip-flops, sandals, slides, etc.

OUTERWEAR

- Sweaters worn during the school day must be the same color as the grade-level polo color. All other jackets, sweaters, hoodies, coats, vests, purses/bags, backpacks, etc. must be placed in lockers
- Logos on shirts are restricted to credit card-sized brand names or logos
- **Prohibited: No hoods** are to be on the head at any time when in the building; **No hoodies** are allowed to be worn.
- Non-dress-code outerwear may be confiscated and returned at the end of the school day

ACCESSORIES

- **Prohibited:** hats, headwear, hoodies, bonnets, scarves/bandannas, sunglasses, do-rags, gloves, beads, beaded attire, items displaying illegal/contraband, and blankets
- * **In matters of opinion, the school administrators' decision will prevail.**

NEVER ALLOWED

- Clothing or accessories that identify students belonging to or affiliated with a non-school-sponsored group, display contraband, or any attire/accessory that causes a distraction to the learning environment.

DISMISSAL POLICY

- Parents/guardians must enter the building with identification to check students out.
- **Students can not be checked out after 1:30pm.**



OKMS Expectations

On time & On Task

Know Our Values

Move with Purpose

Show Respect

Hallway

- Move on the right side of the hall to your destination
- Move quietly and orderly through the halls to your assigned destination
- Maintain appropriate distance from the student in front of or behind you
- Engage in positive conversation with peers
- Refrain from horseplay at all times
- Always have permission **and** a hall pass to be in the hallway, if not accompanied by an adult
- Keep hands, feet, and objects to yourself at all times
- Respect artwork, posters, displays, advertisements, bulletin boards, etc. on the walls

Classroom

- Report to class in a timely manner and remain in dress code at all times
- Report to class prepared to learn with all required materials
- Follow all classroom procedures and teachers' directives upon first request
- Use school property appropriately
- Respect yourself, peers, faculty/staff, and property at all times with both your words and actions
- Ask questions for understanding
- Be an active participant throughout the entire lesson
- Complete all assignments to the best of your ability
- Think before you speak or act
- Respond to adults with an appropriate and respectful tone
- Keep hands, feet, and objects to yourself
- Remain in the classroom until dismissed by the teacher



HAMILTON COUNTY SCHOOL CALENDAR: 2023-2024

Approved by the School Board: 06/16/2022

OPENING DATE- AUGUST 9, 2023

SCHOOL DAYS- 180

CLOSING DATE- MAY 24, 2024

1st TERM- 87 DAYS

<p>August 3, Thursday August 4, Friday</p> <p>August 7, Monday August 8, Tuesday August 9, Wednesday August 11, Friday September 4, Monday September 18-November 3</p> <p>September 20, Wednesday October 6, Friday October 9-13, M-F October 16, Monday October 20, Friday November 8, Wednesday November 22-24, W-F December 20, Wednesday</p>	<p>Administrative In-Service #1 (School-Based) Administrative In-Service #2 (School-Based) Registration Day for Students (no classes) Administrative In-Service #3 (System-Wide) Administrative In-Service #4 (School-Based) First Full Day of School Teacher Professional Development #1 (School-Based) Labor Day (Paid Holiday #1) Schools choose one extended day (3.5 hrs) for Parent Teacher Conferences (First 1/2 of Administrative In-Service #5) Half Day for Students/Half Day Teacher Planning- BUSES WILL RUN End of 1st Quarter (42 days) Fall Break (5 Unpaid Days) Teacher Professional Development #2 (School-Based) Report Cards Half Day for Students/Half Day Teacher Planning- BUSES WILL RUN Thanksgiving Holiday (1 Unpaid, Paid Holiday #2 and #3) End of 2nd Quarter (45 days)</p>	<p>NO STUDENTS</p> <p>NO STUDENTS NO STUDENTS</p> <p>NO STUDENTS</p> <p>NO STUDENTS</p>
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2nd TERM- 93 DAYS

<p>December 21-January 3 January 4, Thursday January 5, Friday January 8, Monday January 12, Friday January 15, Monday February 7, Wednesday February 19, Monday February 20-April 5</p> <p>March 8, Friday March 11-15, M-F March 22, Friday March 29, Friday April 1, Monday May 23, Thursday</p> <p>May 24, Friday May 27, Monday</p>	<p>Winter Break (Paid Vacation-10 Days) Teacher Professional Development #3 (School-Based) Teacher Professional Development #4 (System-Wide) School Reopens Report Cards Martin Luther King Day (Paid Holiday #4) Half Day for Students/Half Day Teacher Planning- BUSES WILL RUN President's Day (Unpaid Holiday) Schools choose one extended day (3.5 hrs) for Parent Teacher Conferences (Second 1/2 of Administrative In-Service #5) End of 3rd Quarter (45 days) Spring Break (5 Unpaid Days) Report Cards Spring Holiday (Paid Holiday #5) Teacher Professional Development #5 (School-Based) Last Day of School- Report Cards End of 4th Quarter (48 days) Administrative In-Service #6 (School-Based) Memorial Day (Unpaid Holiday)</p>	<p>NO STUDENTS NO STUDENTS</p> <p>NO STUDENTS</p> <p>NO STUDENTS</p> <p>NO STUDENTS</p> <p>NO STUDENTS</p> <p>NO STUDENTS</p>
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ADMINISTRATIVE IN-SERVICE 2023-2024 (6 DAYS*)

August 3-4, 7-8; May 24

TEACHER PROFESSIONAL DEVELOPMENT (5 DAYS)

August 11; October 16;
January 4-5; April 1

PAID HOLIDAY- 5 days

September 4; November 23-24;
January 15; March 29

DAYS TO BE COUNTED PER GRADING PERIOD:

1st TERM			
1st Quarter: 8/09-10/06	Midterm: Sept. 7	Report Cards: 10/20	42
2nd Quarter: 10/16-12/20	Midterm: Nov. 15	Report Cards: 1/12	45
2nd TERM			
3rd Quarter: 1/04-03/08	Midterm: Feb 6	Report Cards: 3/22	45
4th Quarter: 3/11-5/23	Midterm: April 19	Report Cards: 5/23	48
TOTAL DAYS			180